

INSTRUCTION

Student Use Of Technology

The Inyo County Board of Education intends that technological resources provided by County Office programs be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning.

(cf. 0440 - District Technology Plan)

(cf. 4040 - Employee Use of Technology)

(cf. 5131 - Conduct)

The Superintendent or designee shall notify students and parents/guardians about authorized uses of county office computers, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities in accordance with county office regulations and the county office's Acceptable Use Agreement.

(cf. 5144 - Discipline) (cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process: Students with Disabilities)

Before a student is authorized to use the county office's technological resources, the student and his/her parent/guardian shall sign and return the Acceptable Use Agreement specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree not to hold the county office or any county office staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. They shall also agree to indemnify and hold harmless the county office and county office personnel for any damages or costs incurred.

The Superintendent or designee, with input from students and appropriate staff, shall regularly review and update this policy, the accompanying administrative regulation, and other relevant procedures to enhance the safety and security of students using the county office's technological resources and to help ensure that the county office adapts to changing technologies and circumstances.

Use of County Office Computers for Online Services/Internet Access

The Superintendent or designee shall ensure that all county office computers with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, child pornography, or harmful to minors, and that the operation of such measures is enforced. (20 USC 6777, 47 USC 254)

To reinforce these measures, the Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet and to ensure that students do not engage in unauthorized or unlawful online activities. Staff shall supervise students while they are using online services and may have teacher aides, student aides, and volunteers assist in this supervision.

The Superintendent or designee shall also establish regulations to address the safety and security of students and student information when using email, chat rooms, and other forms of direct electronic communication.

INSTRUCTION

Student Use Of Technology

The Superintendent or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, but not be limited to, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying.

Student use of county office computers to access social networking sites is prohibited. To the extent possible, the Superintendent or designee shall block access to such sites on county office computers with Internet access.

Legal Reference:

EDUCATION CODE

51006 Computer education and resources
51007 Programs to strengthen technological skills
51870-51874 Education technology
60044 Prohibited instructional materials

PENAL CODE

313 Harmful matter
502 Computer crimes, remedies
632 Eavesdropping on or recording confidential communications
653.2 Electronic communication devices, threats to safety

UNITED STATES CODE, TITLE 15

6501-6506 Children's Online Privacy Protection Act

UNITED STATES CODE, TITLE 20

6751-6777 Enhancing Education Through Technology Act, Title II, Part D, especially:
6777 Internet safety

UNITED STATES CODE, TITLE 47

254 Universal service discounts (E-rate)

CODE OF FEDERAL REGULATIONS, TITLE 16

312.1-312.12 Children's Online Privacy Protection Act

CODE OF FEDERAL REGULATIONS, TITLE 47

54.520 Internet safety policy and technology protection measures, E-rate discounts

Management Resources:

CSBA PUBLICATIONS

Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007

FEDERAL TRADE COMMISSION PUBLICATIONS

How to Protect Kids' Privacy Online: A Guide for Teachers, December 2000

MY SPACE.COM PUBLICATIONS

The Official School Administrator's Guide to Understanding MySpace and Resolving Social Networking Issues

WEB SITES

CSBA: <http://www.csba.org>

American Library Association: <http://www.ala.org>

California Coalition for Children's Internet Safety: <http://www.cybersafety.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

Center for Safe and Responsible Internet Use: <http://csriu.org>

INSTRUCTION

Student Use Of Technology

Federal Communications Commission: <http://www.fcc.gov>
Federal Trade Commission, Children's Online Privacy Protection:
<http://www.ftc.gov/privacy/privacyinitiatives/childrens.html>
U.S. Department of Education: <http://www.ed.gov>
Web Wise Kids: <http://www.webwisekids.org>

BOARD POLICY:

First Reading: August 20, 1996
Adopted: September 17, 1996
Revised/First Reading: December 18, 2001
Revised/Adopted: January 15, 2002
Revised: December 18, 2007
Revised: November 13, 2012

INSTRUCTION

Student Use Of Technology

Instruction

The principal or designee shall oversee the maintenance of each school's technological resources and may establish guidelines and limits on their use. All instructional staff shall receive a copy of this administrative regulation, the accompanying Board policy, and the district's Acceptable Use Agreement describing expectations for appropriate use of the system and shall also be provided with information about the role of staff in supervising student use of technological resources. All students using these resources shall receive instruction in their proper and appropriate use. (cf. 0440 - District Technology Plan) (cf. 4040 - Employee Use of Technology) (cf. 4131-Staff Development) (cf. 4231-Staff Development)(cf. 4331-Staff Development)

Teachers, and/or administrators shall prescreen technological resources and online sites that will be used for instructional purposes to ensure that they are appropriate for the intended purpose and the age of the students.

Online/Internet Services: User Obligations and Responsibilities

Students are authorized to use county office equipment to access the Internet or other online services in accordance with Board policy, the user obligations and responsibilities specified below, and the county office's Acceptable Use Agreement.

1. The student in whose name an online services account is issued is responsible for its proper use at all times. Students shall keep personal account numbers and passwords, and shall only use the account to which they have been assigned.
2. Students shall use the county office's system safely, responsibly, and primarily for educational purposes.
3. Students shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs. (cf. 5145.3 - Nondiscrimination/Harassment) (cf. 5145.7 - Sexual Harassment) (cf. 5145.9 - Hate-Motivated Behavior)

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes, in a patently offensive way, sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors. (Penal Code 313)

4. Unless otherwise instructed by school personnel, students shall not disclose, use, or disseminate personal identification information about themselves or others when using email, chat rooms, or other forms of direct electronic communication. Students also shall be cautioned not to disclose such information by other means to individuals contacted through the Internet without the permission of their parents/guardians.

Personal information includes the student's name, address, telephone number, Social Security number, or other individually identifiable information.

5. Students shall not use the system to encourage the use of drugs, alcohol, or tobacco, nor

INSTRUCTION

Student Use Of Technology

shall they promote unethical practices or any activity prohibited by law, Board policy, or administrative regulations. (cf. 3513.3 - Tobacco-Free Schools)

6. Students shall not use the system to engage in commercial or other for-profit activities.
7. Students shall not use the system to threaten, intimidate, harass, or ridicule other students or staff. (cf. 5131 - Conduct)
8. Copyrighted material shall be posted online only in accordance with applicable copyright laws. Any materials utilized for research projects should be given proper credit as with any other printed source of information. (cf. 5131.9 - Academic Honesty) (cf. 6162.6 - Use of Copyrighted Materials)
9. Students shall not intentionally upload, download, or create computer viruses and/or maliciously attempt to harm or destroy district equipment or materials or manipulate the data of any other user, including so-called "hacking." (cf. 5131.5 - Vandalism, Theft and Graffiti)
10. Students shall not attempt to interfere with other users' ability to send or receive email, nor shall they attempt to read, delete, copy, modify, or use another individual's identity.
11. Students shall report any security problem or misuse of the services to the teacher or principal.

The county office reserves the right to monitor use of the county office's systems for improper use without advance notice or consent. Students shall be informed that computer files and electronic communications, including email, are not private and may be accessed by the county office for the purpose of ensuring proper use. (cf. 5145.12 - Search and Seizure)

Whenever a student is found to have violated Board policy, administrative regulation, or the county office's Acceptable Use Agreement, the principal or designee may cancel or limit a student's user privilege or increase supervision of the student's use of the county office's technological resources, as appropriate. Inappropriate use also may result in disciplinary action and/or legal action in accordance with law and Board policy. (cf. 5144 - Discipline) (cf. 5144.1 - Suspension and Expulsion/Due Process) (cf. 5144.2 - Suspension and Expulsion/Due Process: Students with Disabilities)

ADMINISTRATIVE REGULATION:

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INSTRUCTION

Student Use Of Technology

ACCEPTABLE USE AGREEMENT

Parent/Guardian

I have read the attached "Student Use of Technology" Policy and Administrative Regulation and understand my, and my student's responsibilities. I understand that any violation of the provisions of this policy may result in disciplinary action and the revocation of access to the Internet and E-mail through the Inyo County Superintendent of School's network.

I hereby give my permission for _____ to participate in the use of the Internet, a worldwide telecommunications network, and E-mail, via the Inyo County Superintendent of School's computers and network. I realize that he/she will be able to access major networks throughout the world using the Internet. I understand that this access is designed and intended for educational purposes only.

I will not hold the Inyo County Superintendent of Schools, its employees, or assignees, accountable for unsuitable materials acquired by my son, daughter, or foster child through Internet or E-mail usage at school. I also agree not to hold the county office or any of its staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence and I agree to indemnify and hold harmless the county office and county office personnel for any damages or costs incurred.

I acknowledge that _____ and I have read the Inyo County Board of Education's "Student Use of Technology" policy and administrative regulation.

Parent/Guardian's Name (please print) _____

Parent/Guardian's Signature: _____ Date: ____ / ____ / ____

Student

I understand that use of the Inyo County Superintendent of Schools computers and network services is a privilege and I will abide by the provisions and conditions as stated in the attached "Student Use of Technology" policy and administrative regulation. I understand that the Internet contains material inappropriate for school use and, therefore, will take personal responsibility to not access this material. I recognize that it is impossible for the Inyo County Superintendent of Schools to prevent all controversial materials, and I will not hold them responsible for materials found or acquired on the network. I further understand that if I violate this contract my access privileges will be revoked and appropriate disciplinary action may be taken.

Student's Name (please print): _____

Student's Signature: _____ Date: ____ / ____ / ____